Family Violence and Child Information Sharing Request

This form is to be completed by Information Sharing Entities (ISEs) and then emailed to informationsharing@primarycareconnect.com.au

Which Information Sharing Scheme are you requesting this information under?

☐ Family Violence Information Sharing Scheme (FVISS) request (Part 5A Family Violence Protection Act 2008)
☐ Child Information Sharing Scheme (CISS) request (Part 6A Child Wellbeing and Safety Act 2005)

Requesting Details of Information Sharing Entity (ISE):			
ISE Agency Name:		ISE Contact Person: (name and job title)	
ISE Address:		Date of Request:	
Telephone:		Email:	
Is this ISE also a Risk Assessment entity (RAE) under FVISS: Yes ☐ No ☐ Is this request urgent? i.e. response required in less than 2 business days Yes ☐ No ☐			

Information request relates to: *(tick all that apply)*	☐ A family violence risk assessment purpose ☐ A family violence protection purpose ☐ Promoting the wellbeing or safety of a child or group of children	
The subject of the request: *(tick all that apply)*	☐ Alleged perpetrator ☐ Victim survivor (adult) ☐ Victim survivor (child) ☐ Perpetrator ☐ Third Party ☐ Child or group of children	
Full name of PCC client:		
DOB of PCC client:		
FVISS Requests only:		
Is consent required to share information in the circumstances?	☐ Yes ☐ No	Comments:
How was consent obtained? *(if applicable)*	☐ Verbal ☐ Written ☐ Implied	Comments:
If consent was over-ridden, what was the reason for this.	☐ Child involvement ☐ Serious threat to life or safety	Comments:
CISS Requests only:		
Why is the information about the child required? *(Tick all that apply and provide any additional supporting information in the detail of the request – see over page)*	☐ To make a decision, assessment or plan ☐ To initiate or conduct and investigation ☐ To provide a service ☐ To manage a risk	
Were the views obtained from the child or their parent/carer (non-perpetrator)?	☐ Yes *(outline within request _see over page)* ☐ No *(outline within request_ see over page)*	

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Sensitive Information – information provided in confidence, and many include matters that affect personal privacy.

Please provide specific details of information being requested

Internal Use only			
Response Letter sent:	☐ Yes ☐ No		Date sent:
Method of correspondence:	☐ Secure email	☐ Secure Post	☐ Verbal